

Phillips Board of Education Regular Board Meeting

Monday, October 15, 2018
6:00 PM

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Review of Compliance of Open Meeting Law	Pesko	
IV.	Public Participation Forum – Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Pesko	
V.	Donations to the District from April through September 2018	Pesko	4
VI.	Administrative Reports and Committee Reports		
A.	Phillips Elementary School Principal Report	Scholz	
	1. Summer School Report	Ring	
B.	Phillips Middle/High School Principal Report	Hoogland	
C.	Director of Pupil Services Report	Lemke	
D.	Superintendent Report	Morgan	
	1. School Perceptions Update and Timeline		
	2. Facilities Long-Range Plan Update		
E.	Student Liaison Report	Haberman	
F.	Policy Committee Report	Burkart	
	1. Handbook Language Changes		
	2. First Reading of Policy		
	a. 522.1 Alcohol & Drug Use by Employees		
	b. 443.3 Alcohol, Tobacco, and Other Drug Abuse by Pupils		
G.	Business Services Committee Report	Pesko	
VII.	Items for Discussion and Possible Action		
A.	Purchase of Nobles Scrubber for \$5,500.00 From Fund 50/Fund 10	Morgan	
B.	PHS Hand & Choir Trip for Spring 2019	Hoogland	
C.	Resolution Authorizing the School District of Phillips to Exceed the Revenue Limit on a Non-Recurring Basis for Debt Service Payments to Finance Energy Efficiency Measures and Products	Morgan	
D.	Set Date for Special Meeting to Approve Budget and MillRate	Pesko	
E.	Purchase Property at School Forest	Morgan	
F.	Approval of Salary Offer to PEA	Morgan	
G.	Approval of \$6,250.00 for Boiler Work	Morgan	

VIII.	Consent Items A. Approval of Minutes from September 17 and 26, 2018 Board Meetings B. Approval of Personnel Report C. Approval of Bills	Pesko	5-7 8 PDF
IX.	Items for Next Board Meeting	Pesko	
X.	Adjourn	Pesko	

Donations from March 1, 2018 - September 30, 2018

Cash Donations:

Phillips Flurry	\$ 3,000.00	Track/CC Timing System
Pepsi Cola Bottling Company	\$13,709.78	Pepsi Lounge at PHS
Anonymous	\$ 100.00	Negative lunch balances
Anonymous	\$ 1,000.00	For James Hanson scholarship account
Health Alliance of Price County	\$ 200.00	Towards community garden
South Fork Bar	\$ 1,499.00	To football team
Phillips Area Aquatic Foundation	\$ 1,297.11	Transportation costs for PES students to use Pool for Physical Education
Jones Fest	\$ 2,000.00	To split between softball, baseball, boys/girls basketball

Logger United Booster Club

Exercise Bikes	\$2,573.00
Skills USA	\$ 500.00
Basketball Shoot-Away	\$2,500.00
Football Camera Equipment	\$1,000.00

Ongoing Donations:

R-Store Pump Dividends 1st Qtr	\$1,256.70
R-Store Pump Dividends 2nd Qtr	\$1,335.68

AnnMarie Foundation

Skills USA Conference	\$ 800.00
PHS Video Editing Classroom	\$2,700.00
PhMS Special Education Classroom Library	\$ 613.00
PhMS Science Unit/Wind Turbine	\$1,290.00
LifeLine Training Materials	\$2,315.00
iPads for Classroom	\$3,500.00

Material Donations:

Phillips Middle/High School

Knight-Barry Land Title	5,000 popcorn bags for concessions
Sonny's Bees of Eagle River	Hive of bees for community garden
Lyco of Wausau, Inc (Phillips office)	Set up new scholarship
Nancy Kreiling	Coronet to music dept
Pickle Ball Club	Restored tennis storage shed (painted & re-roofed), painted lines on courts

Phillips Elementary

Fraze Chiro	School supplies
Lions Club	Four Diabetes books
Salona Hair Salon	School supplies
Price Electric Coop. Employees	School supplies
Lola's	Rhino Crunch for monthly reading awards
Family Dollar	School supplies
Bob & Kathy La Pointe	School supplies
Greg & Joyce Potter	School supplies

MINUTES OF PHILLIPS Board of Education REGULAR MONTHLY MEETING
Monday, September 17, 2018

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Distin, Fox, Halmstad, Pesko, Rose, Willett and Student Liaison Peterson. Absent: Krog. Administration present: Superintendent Morgan, Principals Hoogland and Scholz, Pupil Services Director Lemke, Finance Manager Lehman,. Others: Staff, students, community members, and Price County Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - None
- V. Administrative and Committee Reports
 - A. Phillips Elementary Principal Report
 1. An inservice was held on August 27th to train all staff on using running records for reading assessment.
 2. All students were invited to participate in before-school testing on August 28th. Each student completed reading and math assessments and parents were given first-day forms to complete. Ninety percent of students participated.
 3. A new sign-in/sign-out procedure for all visitors has been implemented for increased security. PerMar Security will be installing the new camera system this year as part of the School Safety Grant the district received.
 4. There has been an even number of students moving in and out of the elementary this fall.
 - B. Phillips Middle/High School Principal Report
 1. Volleyball, cross-country, football and tennis have started their season competitions and doing well.
 2. There has been an even number of students moving in and out of the middle/high school.
 3. The band and choir are planning a joint spring trip this year and will be looking for approval next month.
 - C. Director of Pupil Services Report
 1. Special education has had 12 students transfer in and seven transfer out. We have been able to absorb the additional students.
 2. DOT speech therapy began for students today. Aides have been trained and there will be an information meeting for parents scheduled at two times in the near future.
 3. The crisis team will be working with PES staff on Friday morning and PhMS/PHS staff on Friday afternoon on additional ALICE training.
 3. All assessment information has been mailed to parents. The only thing still embargoed is the Forward Exam. There will be no changes to the assessment schedule for this year.
 - D. Superintendent Report
 1. The referendum committee met last week to review the first draft of the survey and School Perceptions will be working on a second draft to bring back to the committee.

2. The school forest committee met to consider options for bringing electrical and solar power into the site. A neighbor is offering to sell 28-30 acres to the school district that would include about a quarter mile of river frontage. This will be added to the annual meeting agenda for discussion. Discussion was held on the educational purpose in the obtaining the property.
- E. Student Liaison Report
1. Teachers and students feel we are off to a good start.
 2. The fall sports teams are doing well.
 3. Students are getting used to the new CREW schedules.
 4. Band & Choir are planning a joint trip to New York. They will miss 2.5 days of school while they have musical workshops, watch professional performances, visit historic sites and build team camaraderie
- F. Business services committee met on September 13th and discussed the following:
1. Fund 80 adjustments that the auditors are requesting, included contract language that states if Fund 80 were to be discontinued, positions associated with the Fund 80 would be eliminated. They are also requesting that Annual meeting notes reflect that community have the opportunity to review fund balance and purpose of the funds.
 2. School Perceptions will be meeting with the committee again to review revisions in the community survey.
 3. Revisions to Employee Handbook will be done to reflect state level changes.
 4. The purchase of real estate was added to the annual agenda to address an offer to the school district to purchase property adjacent to the school forest.
 5. Reviewed board meeting agenda and bills.
- VI. Items for Discussion and Possible Action
- A. Reviewed the annual meeting and budget hearing agenda.
 - B. All Board members were noticed about the meeting to interview with RFP interviews. All groups partnered with another firm so six firms were represented in the three interviews. There was not a quorum so no decision was made. This discussion will be continued in closed session.
- VII. Consent Items - Motion (Willett/Burkart) to approve consent items. Motion carried 8-0.
- A. Approved minutes from August 20, 2018 Board meeting.
 - B. Approved personnel report
 1. Hiring of Barbara James and Linda Johnson as paraprofessionals; Brent Edwards as 8th grade boys basketball coach; Jacob Olson as high school boys JV basketball coach; Shelley Anday as Spanish tutor; and Teri Hanson as German tutor.
 2. Accept resignations from Kay Belan, National Honor Society advisor; Blake Edwards as 8th grade boys basketball coach; and Jacob Olson as 7th grade boys basketball coach.
 - C. Approved bills from August 2018 (#344559-344646 and wires) for a total of \$721,027.79.
- VIII. The next regular board meeting will be held on October 15, 2018 at 6:00 p.m. Items to include are Band/Choir trip and School Perceptions Update.
- IX. Motion (Willett/Burkart) to convene into executive session at the conclusion of the open session:
- A. Pursuant to WI Stat. Sec. 19.85(1)(e) for...conducting other specified public business, whenever competitive....reasons require a closed session to discuss proposal interviews.

- B. Pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss update and direction for negotiations with PEA.

Motion carried 8-0 with roll call vote at 6:40 p.m.

- X. Announced that the Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.
- XI. Motion (Adolph/Halmstad) to reconvene into open session at 7:45 p.m.. Motion carried 8-0.
- XIII. Motion (Willett/Fox) to adjourn. Motion carried 8-0. Adjourned at 7:48 p.m.

Respectfully submitted,

Tracie Burkart, Clerk

Board of Education

**Personnel Report
September 15, 2018 - October 12, 2018**

New Hires/Transfers

Name/Position	Position Description	New Salary	Previous Employee Salary	Effective Date
Winter Season Non-Faculty Coaches Trevor Raskie Joe Grapa Josh Upson	PHS Var Boys Basketball PHS Wrestling Asst. PhMS Wrestling Asst.	\$3,132.31 \$1,856.46 \$720.67	N/A	Winter Sports Season
Justin Lindgren NHS Advisor	Replace Kay Belan	\$348.15	\$348.15	10-15-2018
Theresa Martin Cook II Server (6 hr/day)	Replace Colleen McHugh	\$10.67/hr	\$10.67	10-22-2018
Mike Franson Bus Route Driver	Replace Jerry Butman	\$18.45/hr	\$85.90/day	10-08-2018
Michelle Riebe Paraprofessional	Replace Shannon Langreck	\$11.56	\$11.68	10-01-2018
Timothy (TJ) Podmolik, PhMS Asst Boys Basketball Coach	Replace Jacob Olson	\$1,044.46	N/A	10-22-2018
Jessica Strassburg LTE Paraprofessional	Due to student need	\$11.56	N/A	10-15-2018

Recruitment

Position	Position Status	Location	Posting Date
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015

Resignations/Retirements

Name	Position	Resignation/Retirement	Effective Date	Years of Service	Location
Shannon Langreck	Paraprofessional	Resignation	09-28-2018	1.5	PES

FDT	OBJ FUNC	PRJ	OBJ	2018-19 Revised Budget	2017-18 September Revised Budget	2018-19 September Monthly Activity	2017-18 September Monthly Activity	2018-19 FYTD Activity	2017-18 FYTD &	2018-19 FYTD &	2017-18 FYTD &
10E	11		UNDIFFERENTIATED CURRICULUM	1,725,115.00	1,733,407.77	139,910.69	186,927.21	264,523.30	15.33	15.33	15.99
10E	12		REGULAR CURRICULUM	1,787,659.00	1,804,061.00	148,399.68	209,732.58	289,052.89	16.11	16.11	15.96
10E	13		VOCATIONAL CURRICULUM	337,145.00	344,455.00	31,189.68	62,722.00	59,569.94	17.67	17.67	29.41
10E	14		PHYSICAL CURRICULUM	168,290.00	167,250.00	12,458.00	18,029.42	31,278.81	18.59	18.59	16.13
10E	16		CO-CURRICULAR ACTIVITIES	143,535.00	146,233.00	8,110.00	13,065.16	14,025.51	9.77	9.77	13.60
10E	17		OTHER SPECIAL NEEDS	14,858.00	15,258.00	670.66	4,650.91	4,635.03	31.20	31.20	31.49
10E	21		PUPIL SERVICES	282,644.63	170,939.00	17,452.40	14,032.14	36,923.58	13.06	13.06	12.23
10E	22		INSTRUCTIONAL STAFF SERVICES	184,238.95	212,984.00	21,409.64	22,789.50	44,726.73	24.28	24.28	20.27
10E	23		GENERAL ADMINISTRATION	265,543.00	265,543.00	18,098.84	36,866.16	74,301.44	27.98	27.98	31.67
10E	24		SCHOOL BUILDING ADMINISTRATION	593,487.00	569,101.00	51,968.29	77,568.76	130,298.17	21.95	21.95	25.54
10E	25		BUSINESS ADMINISTRATION	2,005,681.00	2,053,453.12	135,076.46	157,048.93	443,524.95	22.11	22.11	17.56
10E	26		CENTRAL SERVICES	337,767.00	337,767.00	2,490.83	22,832.43	44,977.64	13.32	13.32	21.06
10E	27		INSURANCE & JUDGMENTS	142,192.00	143,555.00	40,363.55	1,825.00	51,459.81	36.19	36.19	45.28
10E	28		DEPT SERVICES	49,460.00	36,539.37	4,120.70	1,087.81	14,026.34	28.36	28.36	8.93
10E	29		OTHER SUPPORT SERVICES	97,231.80	153,738.00	13,714.13		54,880.69	56.44	56.44	54.59
10E	41		TRANSFERS TO ANOTHER FUND	866,000.00	807,411.00						
10E	43		PURCHASED INSTRUCTIONAL SERV	550,572.00	552,191.00						
10E	49		OTHER NON-PROGRAM TRANSACTIONS	2,040.00	2,040.00						
Grand Expense Totals				9,553,459.38	9,515,926.26	645,433.55	830,878.01	1,557,992.48	16.31	16.31	16.85

Number of Accounts: 1127

***** End of report *****

Funds Available to the District as of September, 2018:

First National Bank (General Checking)	536,767.24
Local Gov't Investment Pool	1,629,720.49
First National Bank (Savings)	4,326.36
Total	2,170,814.09

Current Line of Credit Balance (\$1,500,000 max)

1,500,000

Total Borrowed (through 09/30/18):

0.00

FDILOC SRC FUNC	PRJ LOC SRC	2018-19 Revised Budget	2017-18 September 2018 Monthly Activity	2018-19 FYTD Activity	2017-18 FYTD Activity	2018-19 FYTD %	2017-18 FYTD %
10R--- 180 41800-	---	5,400.00					
	COMMUNITY SERVICE						
10R--- 180 41900-	---	5,400.00					
	COMMUNITY SERVICE						
10R--- 180 50000-	---	5,400.00					
	COMMUNITY SERVICE						
10R--- 211 50000-	---	4,382,165.00					
	CURRENT YEAR PROPERTY TAX						
10R--- 213 50000-	---	2,478.00					
	MOBILE HOME TAX						
10R--- 249 50000-	---	5,000.00	608.30	2,178.97	1,188.29	43.58	12.55
	TRANSPORTATION FEES			53.00		1.77	
10R--- 264 50000-	---	3,000.00					
	SURPLUS NON-CAPITAL OBJECTS						
10R--- 271 50000-	---	11,000.00	565.00	565.00	1,318.00	5.14	10.42
	ADMISSIONS						
10R--- 279 50000-	---	11,000.00	125.00	744.60	3,833.60	6.77	29.49
	OTHER SCHOOL ACTIVITY INCOME						
10R--- 280 50000-	---	9,000.00	2,648.87	6,724.38	2,053.04	74.72	27.01
	INTEREST ON INVESTMENTS						
10R--- 291 50000-	---		40,000.00				
	GIFTS, FUNDRAISING, CONTRIBS						
10R--- 292 50000-	---	17,100.00	7,233.00	7,503.00	9,348.00	43.88	51.65
	STUDENT FEES						
10R--- 293 50000-	---	15,000.00	2,760.00	4,045.78	4,045.64	26.97	26.97
	RENTALS						
10R--- 345 50000-	---	234,919.00					
	OPEN ENROLLMENT WI SCH. DIST.						
10R--- 515 50000-	---	6,462.00			601.45		28.64
	TRANSIT OF AIDS INTER. SOURCES						
10R--- 517 50000-	---	4,385.00					
	TRANSIT OF FEDERAL AIDS						
10R--- 612 50000-	---	61,226.00					
	TRANSPORTATION AID						
10R--- 613 50000-	---	26,215.00					
	LIBRARY AID						
10R--- 621 50000-	---	3,139,253.00	431,917.00	431,917.00	400,653.00	13.76	13.73
	EQUALIZATION AID						
10R--- 630 50000-	---	101,092.00					
	SPECIAL PROJECT GRANTS						
10R--- 650 50000-	---	210,000.00					
	SAGE AID						
10R--- 660 50000-	---	1,650.00					
	STATE REVENUE THROUGH LOCAL						
10R--- 691 50000-	---	7,071.00					
	COMPUTER AID						
10R--- 695 50000-	---	515,352.00					
	Per Pupil Aid						
10R--- 699 50000-	---	60,526.00					
	OTHER STATE REVENUE						
10R--- 730 50000-	---	162,715.00					
	SPECIAL PROJECT GRANTS						
10R--- 751 50000-	---	143,541.00					
	ESEA TITLE IA						
10R--- 780 50000-	---	42,500.00					
	FED AID THRU STATE NOT DPI						
10R--- 878 50000-	---						
	CAPITAL LEASES						
10R--- 971 50000-	---	25,000.00	1,957.49	2,195.15	3,327.77	8.78	13.31
	REFUNDS - PRIOR YR., E-RATE						
10R--- 990 50000-	---	10,000.00					
	MISCELLANEOUS						
10R--- 999 50000-	---	200.00		15.00	5,476.89	7.50	54.77
	COPY FEES						
10-----	---	9,207,850.00	447,814.66	455,941.88	431,845.68	4.95	4.93
	GENERAL FUND						
Grand Revenue Totals		9,207,850.00	447,814.66	455,941.88	431,845.68	4.95	4.93

Number of Accounts: 43